

DEPARTMENT OF BENEFIT PAYMENTS  
744 P Street, Sacramento, CA 95814  
916/445-7046



April 12, 1976

ALL-COUNTY LETTER NO. 76-63

TO: ALL COUNTY WELFARE DIRECTORS  
WELFARE FISCAL SUPERVISORS  
COUNTY AUDITORS  
ADMINISTRATIVE SERVICES OFFICERS

SUBJECT: CLAIMING INSTRUCTIONS FOR COUNTY COUNSEL AND CENTRAL COLLECTION  
AGENCIES ON COUNTY WELFARE DEPARTMENT ADMINISTRATIVE EXPENSE CLAIMS  
REFERENCE:

This is to clarify claiming instructions for County Counsel and Central Collection Agencies. Many counties have expressed concern about information contained in proposed cost plan releases introduced in the State Controller A-87 Cost Plan workshops. These were proposed releases and have not been implemented.

The following guidelines are to be used for claiming County Counsel and Central Collection Agency costs on the County Welfare Department Administrative Expense Claim.

#### COUNTY COUNSEL

The State Controller's Office has identified County Counsel, for A-87 plan development purposes, as allowable either through the Countywide Exhibit of Cost or as a direct or memo billed item. However, this should not be confused with those costs eligible for reimbursement. Funding is unallowable for County Counsel costs, whether included in the A-87 plan or direct billed. County Counsel costs are considered costs of general county government, and funding for costs of general county government is unallowable. The only exception is for County Counsel costs directly identified to the Adoptions Program. These costs are eligible for state reimbursement and must be developed in accordance with A-87 principles.

#### CENTRAL COLLECTION AGENCIES

State Controller's Cost Plan Unit has designated Central Collection Agency activities as being identifiable to specific programs. Therefore, counties have been instructed to remove Central Collection activities from the Exhibit of Costs and direct bill these costs by program to the County Welfare Department.

However, they are to be allocated on the County Welfare Department Administrative Expense Claim DFA 325.1, Group II, C2. Under no circumstances are these costs to be claimed directly to program such as AFDC, GR, etc.

County Cost Plans will be sending out a final release within 60 days to clarify the treatment of these types of costs within the plan. Please contact the County Cost Plan Section at 916/445-7377 for further information.

If you have any questions concerning reimbursement procedures for CWD costs, please contact Laura Williams or Bobi Gould at 916/445-7046.

Sincerely,



GARY G. ADAMS  
Deputy Director

cc: CWDA